



BAY COUNTY BICYCLE/PEDESTRIAN PLAN AMENDMENT REPORT

Prepared for

**Bay County Transportation Planning Organization and
The Florida Department of Transportation, District Three**

Prepared by

**West Florida Regional Planning Council
Staff to the Bay County
Transportation Planning Organization**



October 2013

This report was financed in part by the U.S. Department of Transportation, Federal Highway Administration, the Florida Department of Transportation, and local participating governments, in partial fulfillment of UPWP Work Task C.2

Bay County
Transportation Planning Organization



Bay County Bicycle/Pedestrian Plan Amendment Report

Prepared by:

The West Florida Regional Planning Council
Staff to the Bay County
Transportation Planning Organization



The Bay County Transportation Planning Organization can be reached at:

Post Office Box 11399
Pensacola, Florida
32524-13999

4081 E. Olive Road Suite A
Pensacola, Florida
32514

Phone:
(800) 226-8914
(850) 332-7976

Fax:
(850) 637-1923

Staff contact for this Document:
Gary Kramer, Senior Transportation Planner
E-mail: gary.kramer@wfrpc.org

TABLE OF CONTENTS

<u>Chapter</u>	<u>Page Number</u>
INTRODUCTION.....	- 1 -
BICYCLE/PEDESTRIAN PLAN AMENDMENT PROCESS.....	- 3 -
BACKGROUND	- 4 -
PUBLIC REVIEW	- 7 -
RECOMMENDED CHANGES.....	- 8 -
TPO AND ADVISORY COMMITTEE MEETINGS	- 9 -
September 25, 2013, Technical Coordinating Committee (TCC) Meeting	- 9 -
September 25, 2013, Citizens' Advisory Committee (CAC) Meeting	- 9 -
September 25, 2013, Transportation Planning Organization (TPO) Meeting.....	- 9 -
 APPENDIX A – MARCH 28 AND APRIL 23, 2013 TCC/CAC SUBCOMMITTEE WORKSHOP SUMMARIES	
APPENDIX B – TWO BICYCLE/PEDESTRIAN PLAN PROJECT PRIORITY ALTERNATIVES	
APPENDIX C – PUBLIC WORKSHOP SIGN-IN SHEET AND COMMENT	
APPENDIX D – PUBLIC WORKSHOP ANNOUNCEMENT	
APPENDIX E – RESOLUTION BAY 13-19 BICYCLE/PEDESTRIAN PLAN AMENDMENT	

INTRODUCTION

In 1962 the United States Congress passed legislation that required the formation of a Metropolitan Planning Organization or Transportation Planning Organization (TPO) for any urbanized area with a population greater than 50,000. A TPO is a federally-mandated and federally-funded transportation policy-making organization in the United States that is made up of representatives from local governments. Congress created TPOs in order to ensure that existing and future expenditures of government funds for transportation projects and programs are based on a continuing, cooperative, and comprehensive (“3-C”) planning process. The Bay County TPO was created after the 1980 census. There are currently 18 locally elected officials from the Bay County area that comprise the decision-making body of the Bay County TPO: 5 Bay County Commissioners; 5 Panama City Commissioners; 2 City of Lynn Haven Council members; 2 City of Callaway Council members; 1 City of Panama City Beach Council member; 1 City of Springfield Council member, 1 City of Parker Council Member, and 1 City of Mexico Beach Council Member.

Two advisory committees provide recommendations to the TPO. The Technical Coordinating Committee (TCC) is comprised of the planners and engineers in the area. The Citizens’ Advisory Committee (CAC) represents the citizens’ interests in the area.

Some of the transportation products that are developed by the TPO staff are the Transportation Improvement Program, which is a five year plan of funded transportation projects, a freight plan, which is a plan based on needed projects related to the movement of goods and services, and a Regional Intelligent Transportation Systems Plan, which involves computer technology to optimize traffic flow by utilizing traffic signal synchronization, variable message signs, and automatic vehicle locators. This technology is currently monitored from a Transportation Management Center from the Bay County Government Center. The TPO also

adopts a Long Range Transportation Plan, which is updated every five years and identifies transportation improvements for at least the next 20 years. A Transit Development Plan, which is a 10 year plan for public transportation improvements in the area, is also endorsed by the TPO. Moreover, The TPO also adopts a Bicycle/Pedestrian Master Plan which identifies needed improvements for bicyclists and pedestrians such as bicycle lanes, sidewalks, off-road facilities, paved shoulders, lane restriping, and road diets. Road diets are a reduction in the number of travel lanes by allowing more room for bicycle and pedestrian uses.

This report highlights the amendment to the Bicycle/Pedestrian Plan based on the direction of the Bay County TPO and its Technical Coordinating Committee on September 26, 2012.

BICYCLE/PEDESTRIAN PLAN AMENDMENT PROCESS

From time to time, it becomes necessary to amend or modify the Bicycle/Pedestrian Plan. However, since the amendment process for the Bicycle/Pedestrian Plan is not identified in the TPO's Public Participation Process Manual, the process for the amending the Long Range Transportation Plan was followed for this Bicycle/Pedestrian Plan Amendment. This process indicates a major revision to the Bicycle/Pedestrian Plan would require an amendment to the Plan. A major revision includes items such as the addition or deletion of projects. It also includes major changes to project costs, initiation dates, or design concepts and scopes for existing projects. Amendments do require public involvement, including review and comments. The Bay County TPO will prepare a Draft of the plan documenting the amendment. Similar public outreach activities and opportunities for public comment that transpired during the development of the Bicycle/Pedestrian Plan will occur. All public comment received in regards to the amendment will be documented and included in the revision of the Bicycle/Pedestrian Plan. The request for the amendment will be included as an action item on the TPO agenda and will be noted in the advertisement for the TPO meeting.

BACKGROUND

The Bay County Bicycle Pedestrian Plan was adopted on June 22, 2011. This plan prioritized bicycle and pedestrian improvements into five tiers with the first tier project being projects identified for the TPO's Bicycle/Pedestrian Plan Project Priorities List. However when the TPO Project Priorities were presented at the September 26, 2012 TCC meeting, the TCC recommended that Harrison Avenue sidewalks from US 231 to 19th Avenue be made the #1 project, Front Beach Road Sidewalks from US 98 to SR 79 be made the #2 project, and the remainder of the projects be removed from the list until a combined CAC and TCC subcommittee can review the list and recommend a ranking. This TCC recommendation was approved by the TPO at their September 26, 2012 meeting.

As a result, the TPO Staff first convened workshops with the TCC and CAC subcommittee on March 28, April 23, and August 28, 2013 at the Bay County Government Center in Room 2030. Summaries of the first two meetings are included Appendix A. The third workshop was an overview what was to be presented at the public workshop

A public workshop on the Bay County Bicycle/Pedestrian Plan Amendment occurred on September 12, 2013 at the Callaway Arts and Conference Center. One comment was received from the public at this workshop which was in favor of the Bicycle/Pedestrian Plan amendment.

As developed by the TCC/CAC Subcommittee, the recommended projects for the Bay County Bicycle/Pedestrian Plan are listed in the table on the next page (not in priority order). Because the four bolded projects in the table were not currently in the Bicycle/Pedestrian Plan, the first action recommended to the TPO and its advisory committees at their September 25, 2013 meetings was to amend the Bicycle/Pedestrian Plan to add these four projects. The seconded action recommended was to prioritize these projects when the Project Priorities were presented. Two priority alternatives were presented for the TPO and Advisory Committees consideration (1) Bay County Staff's recommendation and (2) The Benefit/Cost Ratio developed during the Bicycle/Pedestrian Plan (See Appendix B).

MAP ID NUMBER	ROADWAY NAME	FROM	TO	FACILITY TYPE
1	SR 30/US 98A (FRONT Beach Road)	SR 79	Portside Drive	Sidewalks
2	SR 30/US 98A (FRONT Beach Road)	Portside Drive	East Lake Shore Drive	Sidewalks
3	SR 30/US 98A (FRONT Beach Road)	East Lake Shore Drive	Twins Lake Drive	Sidewalks
4	SR 30/US 98A (FRONT Beach Road)	Twins Lake Drive	Kelly Street	Sidewalks
5	SR 30/US 98A (FRONT Beach Road)	Kelly Street	SR 30A/US 98/Panama City Beach Parkway	Sidewalks
6	SR 391 (Harrison Avenue)	SR 75/US 231	19 th Street	Multi-Use Path
7	CR 22/2337 (Sherman Avenue)	CR 28/11 th Street	SR 30A/US 98/15 th Street	Sidewalks
8	CR 22A (Bob Little Road)	Cherry Street	SR 22/Wewa Highway	Bicycle Lanes
9	CR 30B (Joan Avenue)	CR 3030/North Lagoon Drive	Front Beach Road	Sidewalks
10	CR 30H (Alf Coleman Road)	SR 392A/Hutchison Boulevard	SR 30A/US 98/Panama City Beach Parkway	Sidewalks
11	CR 2315 (Star Avenue)	SR 75/US 231	SR 22/Wewa Highway	Bicycle Lanes
12	CR 2323 (Boat Race Road)	SR 30A/US 98/Tyndall Parkway	CR 2323/Berthe Avenue	Sidewalks
13	CR 2341 (Jenks Avenue)	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Sidewalks and Bicycle Lanes
14	CR 3026 (Cherry Street)	SR 30A/US 98/Tyndall Parkway	SR 30/Business 98	Sidewalks
15	15th Street	SR 30/US 98	CR 386	Sidewalks/Multi- Use Path
16	Harvard Boulevard	CR 390	Isaac Byrd Park	Sidewalks
17	Minnesota Avenue	CR 2312/Baldwin Avenue	Moseley Drive	Sidewalks

Bay County TPO Bicycle Pedestrian Master Plan Amendment

- Sidewalks
- Bicycle Lanes
- Multi-Use Path
- Sidewalks and Bicycle Lanes
- Sidewalks/Multi-Use Path

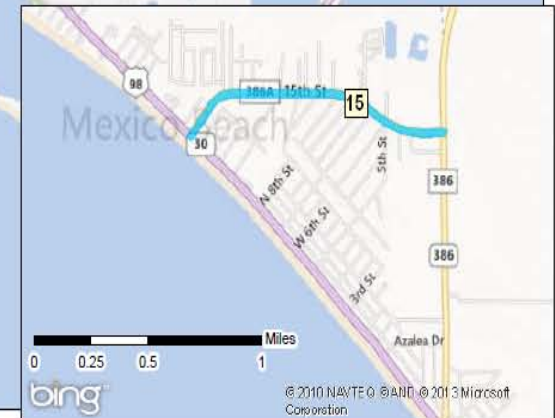
0 1.25 2.5 5 Miles

MAP ID	ROADWAY NAME	FROM	TO	FACILITY TYPE
1	SR 30/US 98A (FRONT Beach Road)	SR 79	Portside Drive	Sidewalks
2	SR 30/US 98A (FRONT Beach Road)	Portside Drive	East Lake Shore Drive	Sidewalks
3	SR 30/US 98A (FRONT Beach Road)	East Lake Shore Drive	Twin Lakes Drive	Sidewalks
4	SR 30/US 98A (FRONT Beach Road)	Twin Lakes Drive	Kelly Street	Sidewalks
5	SR 30/US 98A (FRONT Beach Road)	Kelly Street	SR 30A/US 98/Panama City Beach Parkway	Sidewalks
6	SR 391 (Harrison Avenue)	SR 75/US 231	19 th Street	Multi-Use Path
7	CR 22/2337 (Sherman Avenue)	CR 28/11 th Street	SR 30A/US 98/15 th Street	Sidewalks
8	CR 22A (Bob Little Road)	Cherry Street	SR 22/Wewa Highway	Bicycle Lanes
9	CR 30B (Joan Avenue)	CR 3030/North Lagoon Drive	Front Beach Road	Sidewalks
10	CR 30H (Alf Coleman Road)	SR 392A/Hutchison Boulevard	SR 30A/US 98/Panama City Beach Parkway	Sidewalks
11	CR 2315 (Star Avenue)	SR 75/US 231	SR 22/Wewa Highway	Bicycle Lanes
12	CR 2323 (Boat Race Road)	SR 30A/US 98/Tyndall Parkway	CR 2323/Berthe Avenue	Sidewalks
13	CR 2341 (Jenks Avenue)	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Sidewalks and Bicycle Lanes
14	CR 3026 (Cherry Street)	SR 30A/US 98/Tyndall Parkway	SR 30/Business 98	Sidewalks
15	15 th Street	SR 30/US 98	CR 386	Sidewalks/Multi-Use Path
16	Harvard Boulevard	CR 390	Isaac Byrd Park	Sidewalks
17	Minnesota Avenue	CR 2312/Baldwin Avenue	Moseley Drive	Sidewalks

Not listed in priority order.

Bay County TPO

Amendment2013.mxd September 9, 2013



PUBLIC REVIEW

One public workshop was held on September 12, 2013, regarding this Bicycle/Pedestrian Plan Amendment. The workshop was at the Callaway Arts and Conference Center from 4:00 p.m. to 6:00 p.m.

An open house format was the setting for both workshops. A PowerPoint presentation regarding the overview of the Bicycle/Pedestrian Plan amendment was presented to the participants. The participants were then requested to ask questions of the Bicycle/Pedestrian Planning Staff. The sign-in sheet and the comment received from the public workshop are located in Appendix C.

The advertisement was placed in the Panama City News Herald, mailed to members of the Transportation Information Network, and included on the West Florida Regional Planning Council Web Calendar. The Transportation Information Network is comprised of members of the TPO and Advisory Committees as well as citizens who have expressed an interest in Transportation Planning in Bay County. Nearly 200 people are listed in the Transportation Information Network. A copy of the advertisement is located in Appendix D.

RECOMMENDED CHANGES

As discussed in the “Background” section, the following four projects were recommended for inclusion to the Bicycle/Pedestrian Plan:

- (1) Bike lanes on Bob Little Road from Cherry Street to SR 22 (Wewa Highway),
- (2) Sidewalk on Minnesota Avenue from Baldwin to Mosley Drive,
- (3) Sidewalk on Harvard Boulevard from CR 390 to Isaac Byrd Park, and
- (4) Sidewalk / Multi Use Path on 15th Street from US 98 to CR 386.

Also as discussed in the "Background" section, two priority alternatives were developed for the public review and the TPO and Advisory Committees consideration.

- (1) Bay County Staff's recommendation, and
- (2) The Benefit/Cost Ratio developed during the Bicycle/Pedestrian Plan.

TPO AND ADVISORY COMMITTEE MEETINGS

The Bicycle/Pedestrian Plan Amendment was presented to the TCC, the CAC, and the TPO on September 25, 2013. A list of the meeting dates and action appears below.

September 25, 2013, Technical Coordinating Committee (TCC) Meeting

The TCC recommended approval of the Bicycle/Pedestrian Plan amendment as presented and the Bay County Staff's recommended Bicycle/Pedestrian Plan Priority Ranking.

September 25, 2013, Citizens' Advisory Committee (CAC) Meeting

The CAC recommended approval of the Bicycle/Pedestrian Plan amendment as presented and the Bay County Staff's recommended Bicycle/Pedestrian Plan Priority Ranking.

September 25, 2013, Transportation Planning Organization (TPO) Meeting

The TPO approved the Bicycle/Pedestrian Plan amendment as presented and the Bay County Staff's recommended Bicycle/Pedestrian Plan Priority Ranking.

**APPENDIX A – MARCH 28 AND APRIL 23, 2013
TCC/CAC SUBCOMMITTEE WORKSHOP SUMMARIES**

MARCH 28, 2013 TCC/CAC SUBCOMMITTEE WORKSHOP SUMMARY

I. Draft Bicycle/Pedestrian Plan Priorities Workshop March 28, 2013 10:45 a.m. at Bay County Government Center

Attendees

David Tharp, Bay County
Neil Fravel, Panama City
Michael Fuller, Callaway
John Skaggs, NSA Panama City
Ann Ingram, CAC
George Stevenson, CAC
Harvey Brewton, FDOT
Bryant Paulk, FDOT
Starsky Harrell, FDOT
Brian Youpatoff, TPO Staff
Gary Kramer, TPO Staff

Comments

- Gary Kramer provided an overview of the Bicycle/Pedestrian Plan process, the compromise on the 2 priorities that were recommended for last year's priorities (Priorities 1 and 2A through 2E), a meeting with Keith Bryant occurred resulting in the additional projects that have been added to the Draft Priorities Spreadsheet. He mentioned a follow-up meeting will need to occur so the other local government planners have the opportunity to add projects to the draft priorities list. He stated the TCC has recommended that the Restriping candidates be removed from the priority list as well as Detailed Corridor Study Needed Projects. It is recommended that the local governments review Tier 1 projects in the Bicycle/Pedestrian and determine if their jurisdiction would like their projects to be included in the Draft Bicycle/Pedestrian Priorities list. Projects that are recommended for inclusion on the Bicycle/Pedestrian Plan priority list but are not identified in the Bicycle/Pedestrian would require an amendment to the Bicycle/Pedestrian Plan. He emphasized that no official action can be taken at this workshop.
- Michael Fuller requested that Cherry Street from Tyndall Parkway to Business 98 be considered for a ranking higher than 10 because of the B/C ratio of .07 is higher than some of the other projects on the Draft Priority List.
- Neil Fravel stated the City has a project programmed and funded to widen the road and incorporate sidewalks and bike facilities. It has not been accomplished yet but we hope to have in design this year. There does not need to be a study on this segment of roadway. Only the section between Baldwin Road and Hwy 390 should be looked at for future capacity expansion and inclusion of bike/ped facilities.
- George Stevenson recommended that future Bicycle/Pedestrian Plans include separation of bicycles from Traffic. A good example of this recommendation is Harrison Avenue north of 23rd Street. Harvey Brewton stated that Front Beach Road is scheduled to be resurfaced in the next couple of years and it may take into account the sidewalks that are recommended. However a follow-up e-mail was received from Bryant Paulk on April 3, 2013 which stated the Department's resurfacing project on Front Beach Road is scheduled for a September 2013 letting and the plans are complete. We did not have sufficient funds to consider adding sidewalks to Front Beach Road under the

resurfacing project so please keep the proposed Front Beach Road sidewalk projects on the priority list. Other than that the District does not have any additional comments on the priorities.

- David Tharp suggested that priorities 2A, 2B, 2C, 2D, and 2E be renumber as priorities 3, 4, 5, 6, and 7.
- Gary Kramer requested any additional recommendations for the Draft Bicycle/Pedestrian Plan priority list be sent to him by close of business on April 12, 2013.
- Workshop was adjourned at 11:30 a.m.
- E-mail received from Dee Rowland, Citizens' Advisory Committee Member, on April 9, 2013. "I still have serious safety concerns towards the Callaway Wal-Mart and the surrounding neighboring streets. There is nowhere for the increased number of pedestrians to walk, bike, wheel, or push their way to & from the Callaway Wal-Mart. Every single day I pass multiple citizens who are either themselves wheelchair bound, or are assisting a wheel-chaired disabled person. This does not include the numerous children in strollers either being pushed on the roadway, or bogging down in the soft sand shoulders. I realize my work schedule has not allowed me to participate in the CAC meetings lately & therefore one should not complain. But when I see ALL sidewalk/bike priorities in these areas rounding out the bottom 5 of 10 projects it really hits home.

II. Benefit Cost Index

- <http://70.167.229.112/bctpo/documents/Bay%20County%20TPO%20Bike%20Ped%20Plan%20Adopted%20June%202011.pdf> (Bay County Bicycle/Pedestrian Plan Page 22). In order to prioritize the community's non-motorized facility needs, an objective prioritization methodology is needed. The methodology selected for prioritizing the candidate facilities is a Benefit-Cost Index. The Benefit-Cost Index is based upon traditional benefit-cost ratios used in infrastructure investment planning. It provides an indication of the relative value of improving a transportation facility with respect to other (candidate) transportation facilities. The benefit side (numerator) of the Benefit-Cost Index includes three factors: existing conditions, potential demand, and combined public input/identification in prior plans. These are combined, weighted, and then compared against the identified construction cost (denominator). Those segments with the highest resulting Benefit-Cost Index are those that are expected to yield the greatest benefit to the region's bicyclists and pedestrians relative to the cost required to improve them.

III. Follow-Up for TCC Local Government Planners

- <http://70.167.229.112/bctpo/projectpriorities/Bay%20TPO%20Project%20Priorities%20FY14-18%20Amended%2012-5-12.pdf> (Bay County Project Priorities Page 24).
- <http://70.167.229.112/bctpo/documents/Bay%20County%20TPO%20Bike%20Ped%20Plan%20Adopted%20June%202011.pdf> (Bay County Bicycle-Pedestrian Plan Pages 73-77) .
- The two attachments to this email.
- Review the Draft Bicycle/Pedestrian Plan Priority Lists (Attachments to this email) and Review against the existing Bicycle/Pedestrian Plan Tier 1 Projects (Bullet Number 2 in this Section). Please remember the TCC recommendation under Bullet Number 1 under the comments section above.
- **Provide any comments or additions to the Draft Bicycle/Pedestrian Plan Priority Lists by close of business on April 12, 2013.**

IV. Future Meetings

- A follow-up workshop with the TCC and CAC to review the updated draft Bicycle/Pedestrian Plan Project Priorities.
- An additional workshop with TCC and CAC if necessary.
- Public Hearing(s) to amend the Bicycle/Pedestrian Plan if necessary.

- Present Draft Bicycle/Pedestrian Plan Project Priorities as well as the rest of the Project Priorities at the August TPO and Advisory Committees
- Approval of the Project Priorities at the September TPO and Advisory Committees.

Please contact Gary Kramer if you have any questions.

APRIL 23, 2013 TCC/CAC SUBCOMMITTEE WORKSHOP SUMMARY

**Bicycle/Pedestrian Plan Priorities Workshop
April 23, 2013 2:30 p.m. at the Bay County Government Center**

Attendees

David Tharp, Bay County
Keith Bryant, Bay County
John Skaggs, NSA Panama City
John Alaghemand, Panama City Beach
Wayne Lindsey, Bay County Chamber Commerce
George Stevenson, CAC
Bryant Paulk, FDOT
Starsky Harrell, FDOT
Mary Robinson, TPO Staff
Mary Beth Washnock, TPO Staff
Brian Youpatoff, TPO Staff
Gary Kramer, TPO Staff

Meeting Summary

- Gary Kramer provided an overview of the activities that have occurred since the March 28, 2013 Bicycle/Pedestrian Plan Priorities Workshop.
 - An e-mail was received from Neil Fravel on March 28, 2013 which stated there was a misunderstanding about what was said about Jenks Avenue. The City has a project programmed and funded to widen the road and incorporate sidewalks and bike facilities. It has not been accomplished yet but we hope to have design this year. There does not need to be a study on this segment of roadway; however the section between Baldwin Road and Hwy 390 should be looked at for future capacity expansion and inclusion of bike/ped facilities.
 - An e-mail was received from Bryant Paulk on April 3, 2013 which stated the Department's resurfacing project on Front Beach Road is scheduled for a September 2013 letting and the plans are complete. There were not sufficient funds to consider adding sidewalks to Front Beach Road under the resurfacing project so the proposed Front Beach Road sidewalk projects should remain on the priority list.
 - An e-mail was received from Dee Rowland, Citizens' Advisory Committee Member, on April 9, 2013. "I still have serious safety concerns towards the Callaway Wal-Mart and the surrounding neighboring streets. There is nowhere for the increased number of pedestrians to walk, bike, wheel, or push their way to & from the Callaway Wal-Mart. Every single day I pass multiple citizens who are either themselves wheelchair bound, or are assisting a wheel-chaired disabled person. This does not include the numerous children in strollers either being pushed on the roadway, or bogging down in the soft sand shoulders. I realize my work schedule has not allowed me to participate in the CAC meetings lately & therefore one should not complain. But when I see ALL sidewalk/bike priorities in these areas rounding out the bottom 5 of 10 projects it really hits home.
 - An e-mailed was received from Keith Bryant, Technical Coordinating Committee Chairman, on April 17, 2013. Recommends the priorities be as follows.

- #1 The priority for the Bicycle Pedestrian Plan – SR 391 (Harrison Avenue) from SR 75 / US 231 to 19th Street should be one project. This project will extend the existing multi-use path on Harrison Avenue from 19th Street to US 98.
- #2 The five phases of Front Beach Road Sidewalk Project .
- #3 Alf Coleman sidewalks from Middle Beach to Back Beach.
- #4 Joan Avenue sidewalks from North Lagoon to Front Beach.
- #5 Minnesota Avenue – Sidewalk from Baldwin Road to Mosley Drive.
- #6 Panama City already has a project identified for Jenks Avenue from 23rd Street to Baldwin Road. The project includes bike lanes and sidewalks. Make Jenks from Baldwin Road to SR 390 – bike lanes and sidewalks.
- #7 Harvard Boulevard sidewalks from CR 390 to Issac Byrd Park.
- #8 Cherry Street – Tyndall Parkway to Business 98.
- #9 Bob Little Road Bike Lanes.
- #10 Sherman Avenue sidewalks from 11th Street to 15th Street.
- #11 Boat Race Road – Sidewalks from Tyndall Parkway to Bertha Avenue.
- #12 Mexico Beach Sidewalks along 15th Street.

- Keith Bryant provided his reasoning for each of the 12 projects listed in the previous bullet.
- Gary Kramer stated he will update these projects with the projects previously submitted by Bay County and review with the existing Bicycle/Pedestrian Plan. Gary Kramer will then discuss with Mary Robinson, TPO Transportation Director, to determine if the Bicycle/Pedestrian Plan needs to be amended.
- Gary Kramer asked where the beginning and end would be for segments for project #12. Keith Bryant indicated it is a Transportation Enhancement Project. After reviewing the Transportation Enhancement application. The segment should begin at US 98 and end at County Road 386.
- George Stevenson asked if a multi-use path could be constructed on the north side of SR 390. Keith Bryant stated because of the high traffic volume and the Strategic Intermodal System (SIS) requirements, it would be very unlikely. Bryant Paulk agreed.
- Wayne Lindsey asked what the timeframe was for widening SR 390. Bryant Paulk replied the funds are included in the 20 year SIS Plan. Gary Kramer iterated that it is currently the #2 SIS Priority for the Bay County TPO. The #1 Priority is the US 98/23rd Street Interchange. Keith Bryant added that the US 98/23rd Street Interchange is now fully funded.
- Gary Kramer mentioned that a summary of the Workshop will be sent out to the participants and as well as two spreadsheets with one reflecting the Bay County staff changes, and the other sorted by the Benefit Cost Ratio. If necessary, a public meeting will be held to provide public input on recommended changes to the Bicycle/Pedestrian Plan; also, a follow-up workshop with the TCC/CAC will be held if necessary. The Revised Bicycle/Pedestrian Plan Project Priorities will be presented for approval at the September TPO and Advisory Committee meetings as well as an amendment to the Bicycle/Pedestrian Plan.
- Workshop was adjourned at 3:10 p.m.

FOLLOW-UP TO THE APRIL 23, 2013 BICYCLE/PEDESTRIAN PLAN WORKSHOP

Based upon the projects identified at the April 23, 2013 Bicycle/Pedestrian Plan Priorities Workshop, four facilities were recommended for inclusion into the Bicycle/Pedestrian that were not identified in the existing Bicycle/Pedestrian Plan. These four facilities are: (1) Minnesota Avenue from Baldwin to Moseley Drive; (2) Harvard Boulevard from CR 390 to Issac Byrd Park; (3) CR 22A (Bob Little Road) from Cherry Street to SR 22 (Wewa Highway); and (4) 15th Street from SR 30 (US 98) to CR 386.

A Benefit/Cost Ratio was established by the TPO's Bicycle/Pedestrian Plan consultant to rank projects in the existing Bicycle/Pedestrian Plan. In order to rank these four additional projects according to the Benefit/Cost Ratio, traffic count information is needed. Therefore, the traffic count for CR 22A (Bob Little Road) from Cherry Street to SR 22 (Wewa Highway) was obtained from the Florida Department of Transportation on-line database. Bay County staff agreed to provide traffic count information for Harvard Boulevard from CR 390 to Issac Byrd Park and Minnesota Avenue from Baldwin to Moseley Drive. Lastly, a private consultant, Preble-Rish, Inc that provides traffic counts for the City of Mexico Beach, agreed to provide the traffic count for 15th Street from SR 30 (US 98) to CR 386. Once the traffic count information was obtained for these four projects, TPO's Bicycle/Pedestrian Plan consultant calculated the Benefit/Cost Ratio for each project. The TPO staff then inputted these Benefit/Cost Ratios into the spreadsheet to illustrate the Benefit/Cost Ratio rankings in addition to the Bay County Staff Priority Rankings. Each of these rankings will be presented at a Bicycle/Pedestrian Plan Priorities Workshop with the TCC/CAC members on August 28,, 2013 at the Bay County Government Complex, and public workshop in early September, and adoption of the TPO of the Bicycle/Pedestrian Plan amendment and a recommended Bicycle/Pedestrian Plan Project Priorities List on September 25, 2013.

APPENDIX B – TWO BICYCLE/PEDESTRIAN PLAN PROJECT PRIORITY ALTERNATIVES

RECOMMENDED PROJECT PRIORITIES BY TPO STAFF (BENEFIT COST RATIO)
BICYCLE PEDESTRIAN PLAN SETASIDE

ROADWAY NAME	FROM	TO	FACILITY TYPE	BAY COUNTY STAFF'S RECOMMENDED PRIORITY	B/C RATIO	IN CURRENT BIKE/PED PLAN	TPO STAFF'S RECOMMENDED PRIORITY
SR 391 (Harrison Avenue)	SR 75/US 231	19th Street	Multi-Use Path	1		See 2 Lines Below	1
	SR 75/US 231	Airport Road	Pedestrian		0.42	Add Sidewalks	
	SR 75/US 231	Airport Road	Bicycle		0.20	Add Paved Shoulders	
SR 30/US 98A (Front Beach Road)	SR 79	Portside Drive	Sidewalks	2A	0.01	Yes Add Sidewalks	2A
SR 30/US 98A (Front Beach Road)	Portside Drive	East Lake Shore Drive	Sidewalks	2B	0.01	Yes Add Sidewalks	2B
SR 30/US 98A (Front Beach Road)	East Lake Shore Drive	Twin Lakes Drive	Sidewalks	2C	0.01	Yes Add Sidewalks	2C
SR 30/US 98A (Front Beach Road)	Twin Lakes Drive	Kelly Street	Sidewalks	2D	0.01	Yes Add Sidewalks	2D
SR 30/US 98A (Front Beach Road)	Kelly Street	SR 30A/US 98/Panama City Beach Parkway	Sidewalks	2E	0.01	Yes Add Sidewalks	2E
CR 30H (Alf Coleman Road)	SR 392A/Hutchison Boulevard	SR 30A/US 98/Panama City Beach Parkway	Sidewalks	3	0.20	Yes Add Sidewalks	3
CR 22A (Bob Little Road)	Cherry Street	SR 22/Wewa Highway	Bicycle Lanes	9	0.12	No	4
CR 30B (Joan Avenue)	CR 3030/North Lagoon Drive	Front Beach Road	Sidewalks	4	0.11	Yes Add Sidewalks	5
CR 22/2337 (Sherman Avenue)	CR 28/11th Street	SR 30A/US 98/15th Street	Sidewalks	10	0.10	Yes Add Sidewalks	6
CR 3026 (Cherry Street)	SR 30A/US 98/Tyndall Parkway	SR 30/Business 98	Sidewalks	8	0.07	Yes Add Sidewalks	7
CR 2341 (Jenks Avenue)	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Sidewalks and Bicycle Lanes	6		See 2 Lines Below	8
	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Bicycle		0.06	DCSN	
	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Pedestrian		0.04	DCSN	
CR 2323 (Boat Race Road)	SR 30A/US 98/Tyndall Parkway	CR 2323/Berthe Avenue	Sidewalks	11		See 1 Line Below	9
Minnesota Avenue	CR 2312/Baldwin Avenue	Moseley Drive	Sidewalks	5	0.04	No	10
	SR 30A/US 98/Tyndall Parkway	CR 2323/Berthe Avenue	Pedestrian		0.02	DCSN	
CR 2315 (Star Avenue)	SR 75/US 231	SR 22/Wewa Highway	Bicycle Lanes	13	0.01	Yes Paved Shoulders	11
Harvard Boulevard	CR 390	Issac Byrd Park	Sidewalks	7	0.01	No	12
15th Street	SR 30/US 98	CR 386	Sidewalks/Multi-Use Path	12	0.00	No	13

RECOMMENDED PROJECT PRIORITIES BY BAY COUNTY STAFF
BICYCLE PEDESTRIAN PLAN SETASIDE

ROADWAY NAME	FROM	TO	FACILITY TYPE	BAY COUNTY STAFF'S RECOMMENDED PRIORITY	B/C RATIO	IN CURRENT BIKE/PED PLAN
SR 391 (Harrison Avenue)	SR 75/US 231	19th Street	Multi-Use Path	1		See 2 Lines Below
	SR 75/US 231	Airport Road	Pedestrian		0.42	Add Sidewalks
	SR 75/US 231	Airport Road	Bicycle		0.20	Add Paved Shoulders
SR 30/US 98A (Front Beach Road)	SR 79	Portside Drive	Sidewalks	2A	0.01	Yes Add Sidewalks
SR 30/US 98A (Front Beach Road)	Portside Drive	East Lake Shore Drive	Sidewalks	2B	0.01	Yes Add Sidewalks
SR 30/US 98A (Front Beach Road)	East Lake Shore Drive	Twin Lakes Drive	Sidewalks	2C	0.01	Yes Add Sidewalks
SR 30/US 98A (Front Beach Road)	Twin Lakes Drive	Kelly Street	Sidewalks	2D	0.01	Yes Add Sidewalks
SR 30/US 98A (Front Beach Road)	Kelly Street	SR 30A/US 98/Panama City Beach Parkway	Sidewalks	2E	0.01	Yes Add Sidewalks
CR 30H (Alf Coleman Road)	SR 392A/Hutchison Boulevard	SR 30A/US 98/Pana ma City Beach Parkway	Sidewalks	3	0.20	Yes Add Sidewalks
CR 30B (Joan Avenue)	CR 3030/North Lagoon Drive	Front Beach Road	Sidewalks	4	0.11	Yes Add Sidewalks
Minnesota Avenue	CR 2312/Baldwin Avenue	Moseley Drive	Sidewalks	5	0.04	No
CR 2341 (Jenks Avenue)	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Sidewalks and Bicycle Lanes	6		See 2 Lines Below
	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Bicycle		0.06	DCSN
	CR 2312/Baldwin Avenue	SR 390/St. Andrews Boulevard	Pedestrian		0.04	DCSN
Harvard Boulevard	CR 390	Issac Byrd Park	Sidewalks	7	0.01	No
CR 3026 (Cherry Street)	SR 30A/US 98/Tyndall Parkway	SR 30/Business 98	Sidewalks	8	0.07	Yes Add Sidewalks
CR 22A (Bob Little Road)	Cherry Street	SR 22/Wewa Highway	Bicycle Lanes	9	0.12	No
CR 22/2337 (Sherman Avenue)	CR 28/11th Street	SR 30A/US 98/15th Street	Sidewalks	10	0.10	Yes Add Sidewalks
CR 2323 (Boat Race Road)	SR 30A/US 98/Tyndall Parkway	CR 2323/Berthe Avenue	Sidewalks	11		See 1 Line Below
	SR 30A/US 98/Tyndall Parkway	CR 2323/Berthe Avenue	Pedestrian		0.02	DCSN
15th Street	SR 30/US 98	CR 386	Sidewalks/Multi-Use Path	12	0.00	No
CR 2315 (Star Avenue)	SR 75/US 231	SR 22/Wewa Highway	Bicycle Lanes	13	0.01	Yes Paved Shoulders

APPENDIX C – PUBLIC WORKSHOP SIGN-IN SHEET AND COMMENT

Attendance Roster

Meeting Name Bay County Bicycle/Pedestrian Plan Amendment Public Workshop

Date, Time & Location: September 12, 2013, 4:00 p.m. to 6:00 p.m. Callaway Art and Conference Center

Name	Representing	U.S. Mail address and e-mail address (if not provided before or if changed)	Phone and FAX numbers (if not provided before or if changed)
Keith Bryant	Bay County Traffic	✓	✓
Starkey Harrell	FOOT	✓	✓
Torlan Rockwell	TPO Staff		
MICHAEL FULLER	Community	✓	✓
Pamela Dorworth	ADA Dir		
Gary Krane	TPO Staff		

**Bay County Transportation Planning Organization
Bicycle/Pedestrian Plan Amendment Public Workshop
September 12, 2013**

*Name: Keith Bryant
*Address: 3389 State Ave
*Phone: 850-784-0979
*E-Mail: KCLB@Knology.net
*Optional Information -

What are your comments or questions regarding the amendments to the proposed amendments to the Bay County Bicycle/Pedestrian Plan?

I support the Bay County Plan.

APPENDIX D – PUBLIC WORKSHOP ANNOUNCEMENT

The Bay County Transportation Planning Organization (TPO) will host a public workshop on September 12, 2013 at the Callaway Art and Conference Center located at 500 Callaway Park Way, Callaway, FL 32404. The workshop is from 4-6 PM regarding a Bicycle Pedestrian Master Plan Amendment. The amendment is to add four projects to the Bay County Transportation Planning Organization's (TPO) Bicycle Pedestrian Master Plan. These projects are: Bike lanes on Bob Little Road from Cherry St to SR 22, Wewa Hwy, Sidewalk on Minnesota Ave from Baldwin to Mosley Dr, Sidewalk on Harvard Blvd from CR 390 to Isaac Byrd Park, Sidewalk / Multi Use Path on 15th St from US 98 to CR 386. The meeting is open to the public. **Public Participation is solicited without regard to race, color, national origin, sex, age, religion, disability or family status. The TPO will make reasonable accommodations for access to this meeting in accordance with the Americans with Disabilities Act.** Please contact Gary Kramer at 800-226-8914 or gary.kramer@wfrpc.org for additional information or any ADA or language accommodations required.

APPENDIX E – RESOLUTION FL-AL 13-19 BICYCLE/PEDESTRIAN PLAN AMENDMENT

RESOLUTION BAY 13-19

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ADOPTING AN AMENDMENT TO THE BICYCLE PEDESTRIAN MASTER PLAN

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the Governor of Florida as being responsible for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

WHEREAS, the Bay County TPO multi-modal transportation planning process supports all modes of travel including bicycle and pedestrian; and

WHEREAS, the current Bay County TPO Bicycle Pedestrian Master Plan was adopted on June 22, 2011; and

WHEREAS, a subcommittee of the Technical Coordinating and Citizens' Advisory Committees met on March 28, April 23, and August 28, 2013 ; and

WHEREAS, a public workshop on the Bicycle/Pedestrian Master Plan Amendment occurred on September 12, 2013; and

WHEREAS, the Bicycle Pedestrian Master Plan update has occurred and encompasses all of the Bay County TPO Planning Area;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO adopts the amendment to the 2011 Bicycle Pedestrian Master Plan to add bicycle lanes to CR 22A (Bob Little Road) from Cherry Street to SR 22/Wewa Highway, sidewalks/multi-use Path to 15th Street from SR 30/US 98 to CR 386, sidewalks on Harvard Boulevard from CR 390 to Isaac Byrd Park, and sidewalks on Minnesota Avenue from CR 2312/Baldwin Avenue to Mosley Drive.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 25th day of September 2013.



**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: 
Rodney Friend, Chairman

ATTEST: 